




Curriculum vitae

PERSONAL INFORMATION

Mohamed Elsherif

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WORK EXPERIENCE

- 19/09/2015–23/08/2018 **Outpatient Department Manager**
Mouwasat Hospital , Dammam, Dammam (Saudi Arabia)
- Mouwasat Hospital Dammam is a leading 250 bed JCI accredited hospital.
- managing the hospital outpatient department, consisting of 100 clinics operating for 16 hours daily , and serving 2400 patient daily on average
- supervising the main and peripheral reception areas with more than 60 reception employees.
- participation in the preparation of JCI and CBAHI accreditation.
- 06/2014–Present **Biostatistician**
Freelancer, Dammam (Saudi Arabia)
Doing Statistical Analysis for medical researches using SPSS and STATA.
I performed statistical analysis for more than 80 different researches , especially in the medical field
- 08/2014–07/2015 **Outpatient Department Manager**
New Jeddah Clinic Hospital, Jeddah (Saudi Arabia)
- managing the hospital outpatient department, consisting of 40 clinics
- supervising the main and peripheral reception areas and reception employees.
- supervising the patient relations department
- supervising the social service department- managing and supervising the admission discharge office
- 06/2012–04/2014 **Hospital Director**
Makka Hospital Abshway, Fayoum (Egypt)
Directing and supervising all the administrative and medical services in a private 50 bed hospital.
- 06/2011–06/2012 **Member of the Foundation team**
Makka Hospital Abshway, Fayoum Egypt (Egypt)
A member of the team that was responsible for establishing a 50 bed private hospital in Egypt
- 02/2011–05/2011 **Neurosurgery Resident & Quality Coordinator**
Fayoum University Hospitals, Fayoum (Egypt)
- 12/2010–02/2011 **Vice Medical Manager**
Makka Hospital in Fayoum, Fayoum (Egypt)
- 11/2009–10/2010 **Makka Hospital in Fayoum**
Quality Coordinator, Fayoum (Egypt)

04/2009–10/2009 **Vice Medical Manager**
Makka Hospital in Fayoum, Fayoum (Egypt)

11/2009–04/2010 **Medical Insurance Supervisor**
Makka Hospital in Fayoum, Fayoum (Egypt)

10/2008–10/2009 **Rural Unit Manager**
Ministry of Health, Fayoum (Egypt)

EDUCATION AND TRAINING

23/08/2018–Present **Master of Public Health**
American University In Beirut, Beirut (Lebanon)
Concentration in Epidemiology and Biostatistics.

13/01/2018–15/07/2018 **Introduction to Clinical Research Training**
Harvard Medical school, Dubai (UAE)
Biostatistics and epidemiology pertaining to clinical research

2009–2011 **Egyptian Board in Healthcare Management**
Ministry of Health and Population, Cairo (Egypt)
It is an in depth study of healthcare management focusing on the following aspects : General management, strategic management, healthcare Quality,accounting, human resources, marketing and final graduation project.

2010 **Certified Professional in Healthcare Quality (CPHQ)**
Healthcare Quality Certification Board, Chicago (United States)
An international written examination in healthcare quality.

09/2008–10/2009 **Diploma of Total Quality Management for Healthcare Reform**
The American University In Cairo, Cairo (Egypt)
It is a one year study of total quality management in healthcare that included :Management Information in Healthcare, People Management, Planning for Top Quality in Healthcare Services, Quality / Environment System Standards in Healthcare, The Continuous Quality Improvement process, Performance Improvement and six sigma

10/2000–05/2007 **Bachelor of Medicine and Bachelor of Surgery (MBBCh)**
Fayoum University, Fayoum (Egypt)
(Grade: Very Good with Honor degree, 84.9 %).

04/2016 **Certificate : The Data Scientist's Toolbox**
Coursera Course Certificates
<https://www.coursera.org/account/accomplishments/verify/LCXXS6Q9A34W>

05/2016 **Certificate : Introduction to Probability and Data**
Coursera Course Certificates
<https://www.coursera.org/account/accomplishments/verify/NDMTX4ARJ2KK>

PERSONAL SKILLS

Mother tongue(s) Arabic

Foreign language(s)	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C1	C1	B2	B1	C1

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user
Common European Framework of Reference for Languages

Communication skills As a former healthcare manager dealing with patients , doctors and employees , I can say that I have good communication skills especially listening to others, problem solving , crisis management and techniques of presentation skills.

Organisational / managerial skills I used to be a leader of a team consisting of 100 physician and over 60 employees , serving 2400 patients daily on average.

Job-related skills I have a good command of planning , quality improvement tools , auditing and statistical analysis.

Digital skills

SELF-ASSESSMENT				
Information processing	Communication	Content creation	Safety	Problem-solving
Independent user	Basic user	Independent user	Independent user	Independent user

Digital skills - Self-assessment grid

I have a good command of SPSS statistical package , some knowledge of R language and STATA.

I have a good command of office packages especially text processing , spreadsheets and data presentation software.